

Welcome to Lakewood International Academy



RULES

FOLLOW
directions

BE
respectful

STAY
on task

WORK
quietly

KEEP
your hands
TO YOURSELF

LISTEN
carefully
FOR SPEAKING

BE
prepared

USE
your
VOICE

MAKE
Smart
CHOICES

IF ALIEN
CAN FIND
EARTH,
YOU CAN
FIND A
PENCIL





Welcome

Dear Parents and Guardians

Learners, parents, grandparents, new families, and those returning – we are pleased and proud to welcome you to Lakewood Academy.

We look forward to a productive partnership with you, to help your children achieve their potential and recognize that to be successful at school, they need your support. Our strong partnership will make a significant difference to your child during his or her school career. We share the responsibility for the future of Southern Africa's young people, and want you to know that we are with you on this path.

Our Values

Families are drawn to Lakewood International Academy for several reasons; chiefly, our educational, cultural and sporting approach which encourages strong interaction between learners and teachers. Parents who are looking for a place where their children will be valued and challenged, rather than get lost in the crowd, have found that with us.

Parents generally want consistency between home and school and, at Lakewood, the balance between high standards and a life of promise is essential for the next generation. The academic programmes at Lakewood are varied and rigorous. Learners engage, every day, in a number of subject areas; they interact digitally with trendsetting materials. Through training in habits of mind and attention Lakewood learners are equipped with the tools they need for a lifetime of learning and achievement. Please know that your children are in good hands and will be encouraged and cared for daily by our dedicated members of staff.

We appreciate your trust and thank you for the honor of educating your children.

Kind regards

Lakewood Executive Team

Overview



Class sizes:
Small groups of Classes



School times:
07:45 – 12:30
(Fridays until 11:45)



Aftercare:
Until 17:00



FACILITIES

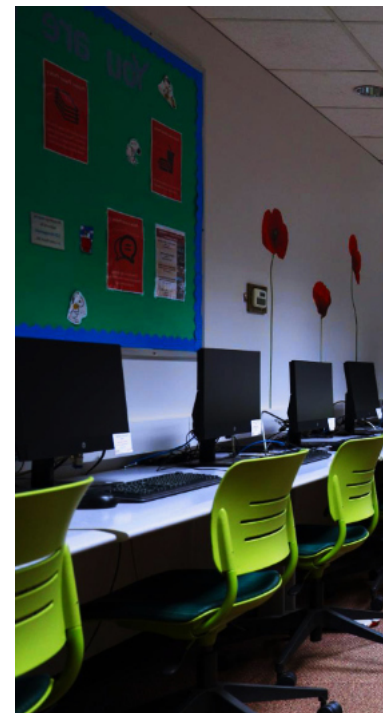
- Computer lab
- Science lab
- Netball Court
- Indoor Tennis Court
- Indoor Pedal Court
- Indoor/Outdoor Soccer Courts
- Indoor Swimming Pool

OUR METHODOLOGY

LIA pre-school program is designed to make sure that learners are ready for mainstream school. We believe that children learn most from experiences in which they are directly involved.

EXTRA CURRICULUM

- Coding for young learners.
- Aila Stretch and Restore (Similar to Yoga)
- Tennis, Netball, Soccer and Chess
- Teqball (Soccer skills on a board)



Scan here for more information

HOW TO ENROL

- Option 1:** Submit an application form with all supporting documents.
- Option 2:** Apply online. Follow the prompts on www.lakewoodacademy.co.za.
- Option 3:** Contact us and we will guide you through the process.

Foundation Phase | Grade 1 to Grade 3 | English

Overview



Class sizes:
Small groups of Classes



School times:
07:45 – 13:00
(Fridays until 11:45)



Aftercare:
Until 17:00



SPORTS

- Tennis
- Soccer
- Netball
- Swimming
- Chess
- Pedal

FACILITIES

- Computer lab
- Science lab
- Netball Court
- Indoor Tennis Court Indoor
- Pedal Court
- Indoor/Outdoor Soccer Courts
- Indoor Swimming Pool

EXTRA CURRICULUM

- Aila Stretch and Restore (Similar to Yoga)
- Madressa (optional for Muslim learners)

GRADE 1 ORIENTATION

During the first 2 weeks of school, grade 1 learners undergo our school readiness program. We also provide an Orientation Guide for parents and a meet and greet is arranged in January.



CODING & TECHNOLOGY

Teachers use projectors and smart boards or interactive screens for class lessons. Coding classes using the code.org platform are offered to learners. Learners must bring along an iPad or Tablet PC (such as Samsung Galaxy) for these activities. Learners follow an excellent Robotics program called Marty. Virtual Reality (VR) Goggles are used to enhance the learning process. We also focus on general Computer Literacy.



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Intermediate Phase | Grade 4 - 6 | English

Overview



Class sizes:
Small groups of Classes



School times:
07:45 – 13:30
(Fridays until 11:45)



Aftercare:
Until 17:00



SPORTS

- Tennis
- Soccer
- Netball
- Swimming
- Chess
- Pedal

FACILITIES

- Computer lab
- Science lab
- Netball Court
- Indoor Tennis Court
- Indoor Pedal Court
- Indoor/Outdoor Soccer Courts

EXTRA CURRICULUM

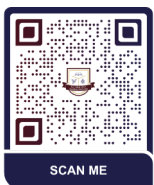
- Aila Stretch and Restore (Similar to Yoga)
- Madressa (optional for Muslim learners)
- Mixed Martial Arts
- Little Kickers

BEGINNING GRADE 4

The intermediate phase can be daunting for grade 4 learners as this is the first year in which they come into contact with different teachers for each subject. We are well aware of this and teachers take care to make sure learners are eased into the new learning process.

CODING & TECHNOLOGY

Teachers use projectors and smart boards or interactive screens for class lessons. Coding classes using the code.org platform are offered to learners. Learners must bring along an iPad or Tablet PC (such as Samsung Galaxy) for these activities. Learners follow an excellent Robotics program called Marty. Virtual Reality (VR) Goggles are used to enhance the learning process. We also focus on general Computer Literacy.



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Senior Phase | Grade 7 to Grade 9 | English

Overview



Class sizes:
Small groups of Classes



School times:
07:45 – 14:00
(Fridays until 11:45)



Aftercare:
Until 17:00



SPORTS

- Tennis
- Soccer
- Netball
- Swimming
- Chess
- Pedal

FACILITIES

- Computer lab
- Science lab
- Netball Court
- Indoor Tennis Court Indoor
- Pedal Court
- Indoor/Outdoor Soccer Courts
- Indoor Swimming Pool

EXTRA CURRICULUM

- Aila Stretch and Restore (Similar to Yoga)
- Madressa (optional for Muslim learners)
- Mixed Martial Arts
- Little Kickers

GRADE 7

The senior phase can be daunting for grade 7 learners as content becomes much more academic. There are 3 additional subjects viz. Creative Arts, Technology and EMS, which increases the number of subjects from 6 to 9. This does lead to a greater work load and educators prepare learners for these challenges.

CODING & TECHNOLOGY

Teachers use projectors and smart boards or interactive screens for class lessons. Coding classes using the code.org platform are offered to learners. Learners must bring along an iPad or Tablet PC (such as Samsung Galaxy) for these activities. Learners follow an excellent Robotics program called Marty. Virtual Reality (VR) Goggles are used to enhance the learning process. We also focus on general Computer Literacy.



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FET Phase | Grade 10 to Grade 12 | English

Overview



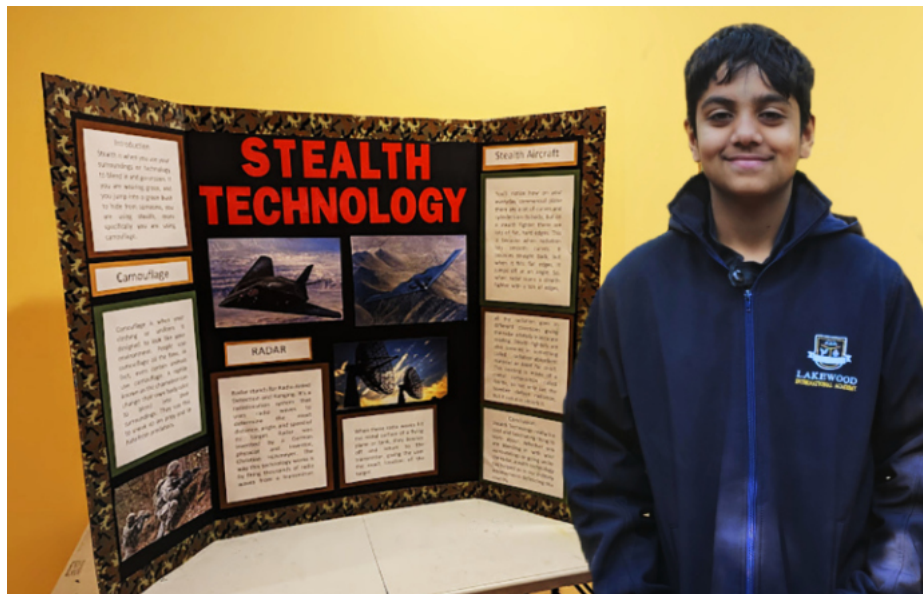
Class sizes:
Small groups of Classes



School times:
07:45 – 14:00
(Fridays until 11:45)



Aftercare:
Until 17:00



SUBJECTS

COMPULSORY SUBJECTS

- English H.L
- Afrikaans E.A.T
- Life Orientation
- Mathematics or Mathematical literacy

and 4 additional CAPS approved subjects from the list below:

- Physical Sciences
- Life Sciences
- Accounting
- Computer Application.
- Technology
- Business Studies
- Tourism
- History

SPORTS

- Tennis
- Soccer
- Netball
- Swimming
- Chess
- Pedal

FACILITIES

- Computer lab
- Science lab
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- Indoor/Outdoor Soccer Courts
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CODING & TECHNOLOGY

Teachers use projectors and smart boards or interactive screens for class lessons. Coding classes using the code.org platform are offered to learners. Learners must bring along an iPad or Tablet PC (such as Samsung Galaxy) for these activities. Learners follow an excellent Robotics program called Marty. Virtual Reality (VR) Goggles are used to enhance the learning process. We also focus on general Computer Literacy.

EXTRA CURRICULUM

- Aila Stretch and Restore (Similar to Yoga)
- Madressa (optional for Muslim learners)
- Mixed Martial Arts

MATRIC

Our learners start preparing for their all-important Matric examination from their first year (Grade 10) in the FET phase. Each of our educators is committed to assisting our learners to achieve their personal goals so that they may enter their chosen profession. Matric learners are prepared holistically for their final year of school study.



Scan here for more information

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| | |
|----------------------------------|--|
| Registration fees - New learners | R2,400.00 Registration fees paid are non refundable |
| After-care | R1000 per month (until 5pm each day) |

FEES STRUCTURE

| Grade | Monthly fees | Total Fees | Discounted Annual fee - If Paid upfront by 31 December 2024 |
|-------|--------------|------------|---|
| RR -R | R2450.00 | R29,400.00 | R26,950.00 |
| 1 | R3,850.00 | R46,200.00 | R42,350.00 |
| 2 | R3,950.00 | R47,400.00 | R43,450.00 |
| 3 | R4,000.00 | R48,000.00 | R44,000.00 |
| 4 | R4,100.00 | R49,200.00 | R45,100.00 |
| 5 | R4,200.00 | R50,400.00 | R46,200.00 |
| 6 | R4,300.00 | R51,600.00 | R47,300.00 |
| 7 | R4,550.00 | R54,600.00 | R50,050.00 |
| 8 | R4,750.00 | R57,000.00 | R52,250.00 |
| 9 | R4,950.00 | R59,400.00 | R54,450.00 |
| 10 | R5,150.00 | R61,800.00 | R56,650.00 |
| 11 | R5,350.00 | R64,200.00 | R58,850.00 |
| 12 | R5,550.00 | R66,600.00 | R61,050.00 |

FEES ARE PAID FOR A 12 MONTH PERIOD

WHAT OUR FEES INCLUDE

- Usage of technological gear in classroom.
- Extra-lessons and intervention programmes.
- Sports training
- Coding, Robotics and certain extra-murals.

WHAT OUR FEES EXCLUDES

- School uniforms, bags, textbooks and stationery.
- Extra-murals from external providers.

PAYMENT OPTIONS

ANNUAL

1 Month Free when the complete annual payment is received before **31-Dec-24**
Payable upfront before commencement of the academic year via EFT or Direct Cash Deposit.

Direct Cash Deposits will attract a fee of 1,5% payable by parents / guardians.

DISCOUNTED PAYMENT DEADLINE: 31 DECEMBER 2024

MONTHLY

Payment deadline: 25th of each month.

The first month's payment should be done via EFT or Direct Cash Deposit.
Direct Cash Deposit ; thereafter a Debit Order will be set up for the 25th of month to process school fees.

Monthly fees are paid from January to December.

FAMILY DISCOUNT

A 5% Siblings discount will be granted on family accounts

ACCOUNT DETAILS

| | |
|----------------|---|
| ACCOUNT NAME | Lakewood International Academy |
| ACCOUNT NUMBER | 63 070 488 599 |
| BANK | First National Bank (FNB). |
| BRANCH CODE | 210544 |
| REFERENCE | Name and surname (new learners). Surname Parent/Family Code (current Learners). Send Proof of Payment to: accounts@lakewoodacademy.co.za |



Grade RR-R & 1-12 Application Form

Branch name

Grade

Promo/employee No.

Year applying for

Parent/family Code (Existing parents only)

Necessary supporting documents, completed sections and forms

⊕ This application will be processed only if all fields are completed legibly, are signed, and all necessary supporting documents are attached.

- Copy of learner's birth certificate/ID
- Copy of learner's latest progress report
- Copy of parents'/legal guardians' IDs
- Copy of learner's FINAL progress report once available
- Proof of residence/study permit, if foreign
- Subject choice form (for Grades 10 to 12)
- Copy of learner's vaccination records (preschool to Gr 3)
- Completed and signed debit order form
- All sections completed and signed
- Two recent ID photos of learner

Section 2: Child's personal details

Surname

Name/s as on birth certificate/ID

Preferred name

ID number

Date of birth Current age Gender: Male Female

Home language 2nd language

1st teaching language 2nd teaching language

Number of children in family Position of child in family

Nationality Country of origin Immigration date

Race: Asian African Coloured White Indian Other

Resides with: Parents Guardian Religion

Transport: Car Motorcycle Bus Taxi Bicycle Walk

Parent/ Guardian Details

Name

Address

ID/Passport No.

Telephone

Section 3: For office use only

| | | | | | |
|----------------|----------------------|-------------------|----------------------|------------------------|----------------------|
| Interview date | <input type="text"/> | Approved | YES/NO | Family code | <input type="text"/> |
| Notes | <input type="text"/> | Date approved | <input type="text"/> | Credit reference | <input type="text"/> |
| | | Commencement date | <input type="text"/> | Siblings at the school | 1 |
| | | Grade | <input type="text"/> | | 2 |

Section 4: Previous Nursery/ Crèche or School's Details

| | | | |
|----------------|----------------------|-----------------|----------------------|
| Current school | <input type="text"/> | Previous school | <input type="text"/> |
| Address | <input type="text"/> | Address | <input type="text"/> |
| | <input type="text"/> | | <input type="text"/> |
| | <input type="text"/> | | <input type="text"/> |
| Tel. no. | <input type="text"/> | Tel. no. | <input type="text"/> |
| Contact person | <input type="text"/> | Contact person | <input type="text"/> |

Has admission to any other school/s ever been refused?

Yes

No

If yes, please state the reason below:

Section 5: Child's medical details

Blood type O+ O- A+ A- AB+ AB- B+ B- Unknown

Family doctor

| | | | |
|---------|----------------------|----------|----------------------|
| Name | <input type="text"/> | Tel. no. | <input type="text"/> |
| Address | <input type="text"/> | | |
| | <input type="text"/> | | |

Medical aid

| | | | |
|--------------------------------|----------------------|----------------------|----------------------|
| Name | <input type="text"/> | Member no. | <input type="text"/> |
| Main member initials & surname | <input type="text"/> | | |
| Main member ID number | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Option | <input type="text"/> | | |

Has the child received all the necessary immunizations?

Yes

No

If no, please state the reason below:

Has the child suffered from any of the following illnesses?

| | | | |
|----------------------------------|--------------------------------------|---------------------------------------|---------------------------------------|
| Asthma <input type="radio"/> | Enteric fever <input type="radio"/> | Measles <input type="radio"/> | Scarlet fever <input type="radio"/> |
| Chickenpox <input type="radio"/> | German measles <input type="radio"/> | Mumps <input type="radio"/> | Tick bite fever <input type="radio"/> |
| Diabetes <input type="radio"/> | Hepatitis <input type="radio"/> | Polio <input type="radio"/> | Typhoid fever <input type="radio"/> |
| Diphtheria <input type="radio"/> | Malaria <input type="radio"/> | Rheumatic fever <input type="radio"/> | Whooping cough <input type="radio"/> |

Does the child suffer from any allergies?

Yes

No

If yes, please provide details below:

Does the child have any special medical needs?

Yes

No

If yes, please provide details below:

Section 6: Personal details of Father, Stepfather, Mother, Stepmother, or Legal Guardian

Parental status Child residing with Both Parents Child residing with legal guardian
 Child residing with Father/Mother Access rights to child in emergency only
 Only (Please specify)

Section 7: Emergency contact details (not parents)

Full names & surname
 Relationship
 Tel. H Tel. W Cell
 Email address

Section 8: Details – Person responsible for account

Surname
 Full names as on ID
 ID number

Designation Mr Mrs Ms Miss Dr
 Rev. Prof. Other

Relationship Marital status
 Occupation Employer

| Residential address | Work address | Postal address |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Tel. H Tel. W Cell

Email address

Parental status: Child residing with Both Parents Child residing with legal guardian
 Child residing with Father/Mother Access rights to child in emergency only
 Only (Please specify)

Details of children in your care who are currently at this school:

| | | | |
|------------------------------|-------------------------|------------------------------|-------------------------|
| 1. Name <input type="text"/> | Gr <input type="text"/> | 2. Name <input type="text"/> | Gr <input type="text"/> |
| 3. Name <input type="text"/> | Gr <input type="text"/> | 4. Name <input type="text"/> | Gr <input type="text"/> |

Method of payment Monthly debit order * Debit order form to be completed with Enrolment contract.

Section 9: Signature of parent, legal guardian, and/or account holder

We/I, the undersigned, _____, hereby certify that the information provided in this application for admission is complete and accurate. We/I acknowledge that enrolment is subject to signing a child enrolment contract that contains the detailed requirements and the terms & conditions for admission into the school.

We/I hereby authorise the Lakewood International Academy and/or its associates to conduct any credit inquiries on us/me as may be deemed necessary from time to time.

We/I acknowledge that we have read the school-specific policies, as well as the school rules and will accept an offer of placement for our child at the school in accordance with the terms and conditions as set out therein. These documents, as amended from time to time, are available on the school communication platforms.

NB: The signatures of the account holder and both parents and/or legal guardians are required where applicable.

Signature of account holder

Date

Signature of father/stepfather/legal guardian

Date

Signature of mother/stepmother/legal guardian

Date

Section 10: Services or facilities required

School transport Yes No From

Aftercare Yes No

Swimming Lessons Yes No To

Section 11: Survey – Marketing

Where did you hear about us? Please indicate with an X.

Billboard Newspaper Magazine Radio Presentation

Friend Brochure Flyer Exhibition Web

Other (specify):

How satisfied are you with the service you have received during the application process?

Very satisfied Satisfied Unsatisfied Very unsatisfied

Was the information received during the application process:

Relevant Informative Sufficient

If not, please provide further details below:

Lakewood International Academy (LIA)

I, the parent/guardian of the learner mentioned below, hereby confirm my voluntary consent given in terms of the Lakewood International Academy School Admission application and Enrolment contract, that Lakewood International Academy (LIA), by way of their school of enrolment, may process the following personal information of myself in the capacity of parent/guardian as well as of said learner, being a minor:

- Name
- Identity number
- Telephone number
- Email address
- Physical address
- I also acknowledge the following:

- 1.** The above-mentioned personal information will be processed in order to conclude the above-mentioned enrolment contract as stipulated in section 11 of the Protection of Personal Information Act (POPI).
- 2.** Processing shall include the receipt, recording, organising, collation, storage, updating or modification, retrieval, alteration, consultation, and use; the dissemination by means of transmission, distribution or making available in any other form, or the merging, linking as well as blocking, degradation, erasure or destruction of information, as described by POPI.
- 3.** In terms of POPI, parents/guardians and learners whose personal information is being processed will be referred to as 'data subjects'.
- 4.** This consent is effective immediately and will remain effective until such consent is withdrawn.
- 5.** The personal information may only be processed if it is adequate, relevant, and not excessive, given the purpose for which it is processed, and if processing occurs in accordance with the relevant provisions of POPI. The purpose of processing information must relate to a school-related function or activity.
- 6.** Lakewood International Academy (LIA) will collect and process only personal information pertaining to the proper functioning, management, and governance of its schools, as prescribed in the South African Schools Act, no. 84 of 1996, and other relevant education legislation and policies.
- 7.** The subjects and categories of information collected will depend on the purpose for which it is collected and will be processed for that purpose only.
- 8.** Lakewood International Academy recognises that personal information may be processed in terms of POPI only if:
 - 8.1.** the data subject, or a competent person where the data subject is a minor, consents to the processing;
 - 8.2.** processing is necessary to carry out actions for the conclusion or performance of a contract to which the data subject is a party;
 - 8.3.** processing complies with an obligation imposed on the school by law;
 - 8.4.** processing protects a legitimate interest of the data subject;
 - 8.5.** processing is necessary for the performance of a public law duty; and/or
 - 8.6.** processing is necessary for pursuing the legitimate interests of the school.

Continue next page.....

Lakewood International Academy (LIA)

9. A data subject has the following rights in terms of this consent:

- 9.1.** The right to correct their details: The school will attempt to keep information updated. Should any details of a data subject change, the school should be notified to ensure that all records are as accurate as possible.
- 9.2.** The right to revoke consent: Data subjects may revoke the consent that has been given in terms of this form at any time. This should be done in writing and addressed to the school admin at info@lakewoodacademy.co.za. Revoked consent is not retroactive and will not affect any past or current use of information.
- 9.3.** All the aforesaid information is contained in LIA's policy on the Protection of Personal Information and its privacy policy, both available on the LIA website, as well as at LIA offices.

10. I also consent to the following (mark with a ✓ if consent is given):

- 10.1.** To receive marketing information relevant to the marketing of LIA only, in the form of SMSes, WhatsApp messages, emails, etc., from the school.
- 10.2.** To make personal information (limited to photos/images of learners participating in events) available on broadcast platforms, including video recordings for a programme related to the school, as well as any participation in any school sports or cultural event on a television station or other form of transmission or broadcasting platform, including the Internet or apps, including the live streaming of such events.
- 10.3.** To be added to LIA school WhatsApp groups for parents/guardians, solely related to LIA school activities, including relevant class groups and sports groups, administered by LIA staff.

| | | | |
|-----------------------|--|-------|--|
| Learner Name: | | Grade | |
| Parent/Guardian name: | | | |
| Address: | | | |
| | | | |

Signature of parent/guardian
Learners of 18 years or older may sign themselves

Date

Consent for Credit Check (and Indemnification)



Lakewood International Academy (LIA)

As part of the learner admission process, the school may need to obtain credit reports or other relevant information regarding the account holder, as deemed necessary. The purpose of these reports is to assess the account holder's financial capacity to meet the obligations outlined in the Learner Admission Contract.

Please complete the section below and return it to the school's finance department along with your completed application form.

Kind regards,
Executive Head

I/We, the undersigned, hereby authorize **Lakewood International Academy** and/or its affiliates to conduct credit inquiries and obtain credit reports related to my/our credit profile, as necessary, from a credit bureau of their choice.

| | | | |
|----------------------|--|---------------|--|
| Account holder name: | | | |
| Identity number: | | | |
| Address: | | Date of birth | |
| | | Cell. no. | |
| Email address: | | | |

Signature of account holder

Date

Furthermore, I/we, the undersigned, acknowledge that any Personal Information provided to Lakewood International Academy (LIA) is supplied voluntarily. I understand that LIA may not be able to fulfill its obligations if accurate and complete Personal Information is not provided. I recognize that privacy is important to LIA, and that the academy will use reasonable efforts to ensure that any Personal Information in its possession, or processed on its behalf, is kept confidential, stored securely, and processed in accordance with the Protection of Personal Information Act, No. 4 of 2013 (POPI).

I warrant that all information, including Personal Information, provided to LIA is accurate and up to date, and I agree to correct and update such information as necessary. By submitting Personal Information to LIA in any form, I acknowledge that such submission constitutes indefinite, unconditional, specific, and voluntary consent to the processing of said Personal Information by LIA and/or third parties, in accordance with the following:

- Personal Information may be shared by LIA with relevant verification suppliers for the purposes of verification, credit checks, or other legitimate uses.
- A copy of any Personal Information held by LIA will be provided to me upon request, as outlined in the provisions of POPI.

I unconditionally agree to indemnify LIA against any liability arising from the processing or verification of Personal Information. This includes any unintentional disclosures to or unauthorized access by third parties, as well as any reliance placed on inaccurate Personal Information provided by myself or by third parties.